

MOVING Checklist



ADDRESS CHANGE

- Post Office: Provide forwarding address
- Notify charge accounts, credit cards, subscriptions
- Notify friends and relatives

BANKING

- Cancel automatic payment or direct deposit arrangements
- Transfer funds and arrange check-cashing in new city
- Empty or transfer safe deposit box contents

INSURANCE

Notify company of new location for coverage:

- Life
- Health
- Fire
- Auto

UTILITY COMPANIES

Disconnect, collect refunds for deposits, pay final bills:

- Gas
- Electric
- Water
- Telephone
- Fuel
- Garbage
- Cable

DELIVERY SERVICES

- Cancel laundry and newspaper services
- Transfer services to new address

CHILDREN

- Register at new school
- Transfer school records
- Arrange for day care

MEDICAL, DENTAL AND PRESCRIPTIONS

- Ask doctor and dentist for referrals
- Transfer prescriptions for eyeglasses, medications, etc.
- Obtain birth records, medical records, X-rays, etc.

PETS

- Obtain all records
- Ask about regulations for licenses, vaccinations, tags, etc.

MISCELLANEOUS

- Assemble packing materials
- Arrange for storage (if needed)
- Find out about tax-deductible moving expenses
- Obtain all personal records from lawyers and accountants
- Empty freezer and plan use of foods
- Defrost freezer, clean refrigerator and place charcoal inside to dispel odors
- Have appliances serviced for moving
- Clean rugs and clothing and have them moving-wrapped
- Check with your movers about insurance coverage, packing labor, arrival day, payment methods
- Have car checked and serviced for the trip
- Assemble first day items, such as soap, toilet paper, pencils, paper, toiletries, bath towels, utility knife, scissors, trash bags, etc.
- Pack a day or two worth of extra clothing in case of delay

ON MOVING DAY

- Make a list of every item and box loaded on moving truck
- Carry enough cash or travelers checks to cover expenses until you make banking connections in new city
- Carry jewelry and documents, or send by registered mail
- Double check closets and drawers before movers leave
- Make sure movers know how to reach you
- Turn off all appliances and lock all doors and windows
- Leave all keys and remote devices with real estate agent or neighbors for new owners

AT YOUR NEW ADDRESS

- Check on utility services
- Check pilot light on stove, hot water heater and furnace and have appliances checked
- Ask mail carrier for mail he or she may be holding for you
- Apply for state driver's license (or change address)
- Register car, obtain inspection sticker and transfer motor club membership
- Register for voting
- Arrange for medical services

NEW HOME INFO

Address: _____
City | State | Zip: _____
Phone: _____



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